

**Members Present:** Petty, Sloan, Kent

**Absent:**

**Others Present:** Mayor Palm, Adm. Bradley, Clerk Zeman, C. Haggard, K. Stieve, T. Pinion, Rob Nelson

**Call to Order** –Ald. Petty called the meeting to order at 6:15p.m. noting compliance with the Open Meeting Law. Moved by Kent, seconded by Sloan to approve the minutes of January 12, 2021. Motion carried unanimously. Moved by Sloan, seconded by Kent to approve the agenda and carried unanimously.

**Action Items**

- a) **Accounts Payable** – Moved by Sloan, seconded by Kent to recommend to Council for approval of the accounts payable for **\$1,172,302.54**. Motion carried unanimously.

Ald. Petty made a recommendation to the Committee that an Administrative Review, to include Adm. Bradley and Ald. Petty, be done to obtain some additional information regarding the recommendations that resulted from the Police Chief investigation.

- b) **EDA Grant** – Adm. Bradley noted that this grant has been approved; however, not at the amount requested. We had originally budgeted for a \$35,000 commitment at 20% of the project cost. The grant has been awarded with a City commitment of \$45,000, 30% project cost. No budget amendments are needed as this will be a TIF related expense. Motion by Sloan, seconded by Kent to recommend to Council authorizing Patrick Cannon to sign and submit the EDA Grant application materials committing the City of Baraboo to 30% local match requirement. Motion carried unanimously.
- c) **Ambulance Agreement** – Adm. Bradley explained that we have met with the Baraboo District Ambulance (BDAS) Transition Committee who raised some concerns regarding the remarks made with past audits. There is some concern that nothing has been done regarding these remarks and question if these issues are being addressed. City Finance Director Haggard will be reviewing their financials and all current policies and procedures. A report will be provided to the BDAS Commission by a soft completion date of March 15<sup>th</sup>. There will be no cost reimbursement. Moved by Sloan, seconded by Kent to recommend to Council the agreement with BDAS to conduct a review of the internal controls of the BDAS. Motion carried unanimously.
- d) **Fire Dept. Agreement** – Fire Chief Stieve explained that this is an emergency management type exercise for the Dells/Delton area. This training allows for participants to experience real life multi-agency situations where they will have to apply emergency response plans, other operational procedures, etc. The department is looking to send 4 or 5 fire personnel to this training and the only cost to the City will be the fire training wages. Moved by Sloan, seconded by Kent to recommend to Council approving the fire department personnel to participate in the Dells/Delton Area Response Exercise Series (DARES) training. Motion carried unanimously.
- e) **City Employee COVID-19 Policy Revision** – Adm. Bradley explained that we recently learned Municipal Government agencies are not allowed to take the wage credits for COVID leave time. Because of this, we have amended the policy to include 10 days of temporary COVID leave which will allow time for employee testing and if positive results, the quarantine period. The City will not be reimbursed for these wages. Moved by Sloan, seconded by Kent to recommend to Council approval of the proposed revisions to the City's Employee COVID-19 Policy. Motion carried unanimously.

**Information Items**

**Adjournment** – Moved by Sloan, seconded by Kent and carried to adjourn at 6:43pm.  
Brenda Zeman, City Clerk